

The University of Hong Kong
Department of Social Work & Social Administration

Social Work Fieldwork Placement

Fieldwork Supervisor's Feedback Form

Purpose:

This form is designed to collect supervisors' feedback on the working condition and learning environment provided by the placement agencies/ units. It should be completed by the respective fieldwork supervisor upon the completion of the placement. The feedback will be based on the fieldwork supervisor's own observation, assessment and judgment, as well as the feedback collected from placement students. The feedback form will only be reviewed by the Fieldwork Team of the Department to assess the appropriateness of the agency/ unit for student placement in the future.

Name of the Placement Agency/Unit : _____

Placement Period : Concurrent / Summer Block* (please delete as appropriate)

1. Provision of Placement Learning:

Availability (please <input checked="" type="checkbox"/> and delete where appropriate)	
Centre Opening Hrs	
Availability of Placement Duty Time	<i>(Please specify some appropriate duty time for both FT / PT students)</i>
Placement Assignment	<input type="checkbox"/> Casework <input type="checkbox"/> Group Work <input type="checkbox"/> Project / Program <input type="checkbox"/> Community Work <input type="checkbox"/> Others (specify: _____)
Use of Language	<input type="checkbox"/> Cantonese <input type="checkbox"/> Putonghua <input type="checkbox"/> English <input type="checkbox"/> Others (specify: _____)
Special Requirement	(e.g. sex, BSW/MSW, Christian, etc.)

2. Suitability of Placement Learning:

	The placement setting is able to:-	Performance Rating (1-least, 5-most satisfactory)				
		5	4	3	2	1
1	Provide sufficient and fruitful learning opportunities					
2	Provide adequate facilities and resources to support students' learning					
3	Provide clear guidelines on agency policies, service structure and administrative requirements					
4	Help resolve student's problems and constraints in a supportive way					
5	Demonstrate strong commitment to professional values and good work morale					

Other Remarks: _____

3. Do you recommend the Department to request this placement setting in the future?

- Highly Recommended Recommended Neutral
 Not Recommended (Reason: _____)

4. If recommended, which of the followings are more appropriate?

- 4.1 Placement Duration: Concurrent Placement Summer Block
4.2 Program: BSWFT MSWFT MSWPT
4.3 No. of Students: one only two
4.3 Suitability of Placement: 1st Placement 2nd Placement

5. Other Comments: _____

Name of Fieldwork Supervisor: _____ Date: _____

~ Thank you ~